

Director of Learning - Position Description

As a result of discussions and consultation with the Executive Director, in Jan-2022 the Board approved funding for a 1.00 FTE Director of Learning position in the 2022/23 ESCE Budget. This position will primarily address **Strategic Priority 1: Supporting and Developing the Christian Program** at Edmonton Christian Schools.

The successful candidate will be responsible for overseeing the envisioning, design, and implementation of the K-12 Edmonton Christian School (ECS) learning goals. These goals encompass the domains of curriculum and instruction, assessment, and faith integration and are designed to meet the diverse learning needs represented in the ECS community and to complement the diverse roles and teaching styles represented by staff. Reporting directly to the ESCE Executive Director, the Director of learning is a key member of the ECS leadership team, and will share in the leadership, management, and future direction of Edmonton Christian School. Working alongside administration and teachers, the Director of Learning supports the development and delivery of the Christian program. They are a team player who shares their thoughts while also believing in the strength of a united team.

The successful candidate will have a passion for Christian education, proven experience coaching and supporting colleagues, and a desire to see the Vision and Mission of Edmonton Christian Schools lived out in the teaching and learning taking place in our schools. They will be recognized as an outstanding educator who has demonstrated superior leadership at the school &/or district level.

Having a strong, positive interpersonal skill set will allow you to build and maintain effective relationships with multiple stakeholders while employing best practices in helping move our organization forward. You see the big picture while also appreciating the details that successfully link our organization's educational aspirations with our corporate necessities.

Specifically,

- **Vision and Goal setting**
 - Initiates and engages in dialogue, internally and externally of the Learning Leaders, surrounding curriculum, instruction, and assessment that educates for wholeness
 - Creates, executes, and evaluates strategic macro (3-5 years) and micro (6-12 months) implementation plans for learning initiatives that are either campus dependent or K-12
 - Actively engages in professional development in a manner that enables the anticipation and identification of learning trends and needs, and to seek broad based input into these trends and needs.

- Develops and maintains external relationships with the broader learning leader community (PCCE, SCSBC, Edvance, EL, CACE, CSI, and Ministry of Education)
- Promotes and celebrates effective learning work of ECS both internally and externally.
- Collaborates with the Leadership team in setting goals for learning improvement
- Participates in ongoing professional development specifically in the area of new learning innovations and understandings

- **Equipping and Facilitating**

- Assesses current and potential instruction and assessment practices, and curriculum for resource viability and sustainability, and learning support that includes:
 - Enriching and extending learning through increased student engagement
 - Exchanging teacher or student centred classrooms for learning centred
 - Enhancing learning by encouraging deeper and critical thinking
- Develops creative strategies to empower and work collaboratively with staff to increase awareness of resources available that support learning initiatives
- Equips staff with the understanding and skills necessary to implement learning initiatives
- Removes barriers for staff to provide service learning opportunities and “real work for students that meets a real need for a real audience”
- Develops and executes effective structures of communication with leadership and staff
- Oversees and supports the work of the Learning Leaders team.
- Consults with teachers individually on an ‘as-needed’ basis in the implementation of ECS learning initiatives.
- Plans and executes professional development with the support of the campus principals and the learning leaders team
- Serves on ad hoc committees where appropriate
- Sets agendas and leads meetings of the Learning Leaders and other learning-centred committees as they arise

- **Advocating**

- Engages student learners for the purpose of identifying and communicating the support and resources needed to promote them as leaders of their own learning
- Engages staff learners for the purpose of identifying and communicating the support and resources needed to promote them as leaders of their own learning

- Identifies and communicates the structural requirements needed to promote the learning at ECS (learning spaces, FFE, schedules, pro-d budget, etc.)
- **Provide Deliverables**
 - Aligns goals with compelling evidence that can be shared with stakeholders for the purposes of:
 - inspiration (of students and colleagues)
 - public assurance
 - recruiting
 - development/fundraising
 - Participates with the Data Evaluation Team to perform an annual review of Christian Program survey data to determine program strengths and areas for growth
 - Incorporates survey data findings/results into annual ECS learning plans

Accountability:

The Executive Director of Edmonton Christian School Society will supervise and direct this position with input from the ESCE Board of Directors and from the Administration Team. The Director of Learning will report directly to the Executive Director on day to day requirements of this position and shall make regular reports to the Board of Directors as requested.

The ideal candidate will:

- Have 5 or more years of experience in teaching and/or administration, preferably in a Christian school setting
- Be familiar with the Teaching for Transformation framework
- Have strong interpersonal skills and enjoys working with others
- Have a dynamic personal Christian faith
- Have a deep appreciation of diverse cultures
- Have experience delivering professional development or providing instructional coaching
- Have an appreciation for the richness of Christian expression found in a nondenominational Christian school